

RV CHAPTER – SHRM 2009 Board of Directors
Board Meeting Minutes
January 15, 2009

Present: Heidi Willey, Trish Forde, Paula Stanbridge, Ginger Kentzell, Suz Montemayor, Crystal Peterson, Sarah Elkinton, Gary Galligan, Ainoura Oussenbec, Clair Steffens, Janeen Hillbrink, Michael Rees, Jon Jennings, Fred Holloway, Michelle Robinson

Absent: Joan McBee, Lyndell Smothers, Karen Holt, Connie Burns, Esperanza Hewitt, Lisa Seldon

Meeting was called to order at 5:50pm by President Heidi Willey at Applebee's Restaurant, Medford

SUBJECTS

NEW BUSINESS

- President Heidi Willey had each board member introduce themselves, tell what organization they work for, how long they've been a SHRM member, their reason for serving on the Board, what their Board role goals are for 2009 and one interesting fact about ourselves.
- A quorum was present
- Heidi reviewed the board member responsibilities and outlined the benefits of volunteering as a Board Member
- The monthly board meetings will continue to be held on the 3rd Thursday of each month at Elmer's Restaurant in Medford beginning at 7:30am. If unable to attend, please contact President Heidi Willey or Secretary Ginger Kentzell in advance so we can plan for your absence. Trish will call to confirm our space is reserved through 2009.
- Monthly chapter meetings will continue to be held on the 4th Thursday of each month but at the new RCC/SOU Higher Education Center in downtown Medford location. Networking begins at 7:30am with programs from 8:00am – 9:00am. Board members are strongly encouraged to attend as many chapter meetings as possible.
- Affiliate Member dues go to the chapter, not national. In Oregon, affiliates must also belong to SHRM National. They can be on the Board, but they can not hold the positions of President or President-Elect. The benefit for them would be in networking with potential clients. Janeen will check with the State Board to see what other chapters do.
- Paula suggested we may want to have a monthly chapter meeting sponsor who could then set up a table with their materials for members to take as needed
- Trish turned over the 2008 Board info binder to Heidi for our CAP Superior Merit Award. New this year will be a quarterly report for SHRM National.
- Suz and Michael gave a report on the Leadership Conference held in Washington DC in November
- Discussion: How to attract senior human resource professionals to our chapter and possibly to serve as an advisor to our board. Would they be willing to come once a quarter. What are their needs.
- Discussion: new chapter member orientation prior to them attending their first meeting. We would get CAP points for this.
- Discussion: Mentor program for all first time chapter members. Possibly have 2 board members at each meeting to make them feel welcome/not alone.
- Discussion: Do we need a mission statement? We would get CAP points for this
- Discussion: Should the chapter publish a list of our members who are certified

BOARD STANDARD REPORTS

Programs: Ainoura reviewed the list of program topics for the 2009 chapter meetings. Two round table discussions will be included this year as they are very well attended.

Hospitality: .Michael donated the book “The History of HR” for the January meeting door prize

Financials: Paula presented the financials through December 2008. Our CAP award of \$1,000 was not reflected in the report. Trish made a motion to update the Disposition of Funds in our Articles of Incorporation. Motion was passed. Paula reported we are in the last step of the process towards getting our 501C3 status.

Legislative: Michael gave an update on the new FMLA regulations, ADA changes, BOLI rest and meal period changes and the Ledbetter equal pay resolution. It has already passed the House and is expected to pass in the Senate as well.

Certification: Gary has applied for credits for the March program. He requested an updated membership list and asked about the rules for emailing our membership: was told to use blind copy. He may need a larger room for his certification class as he already has 20 signed up.

Membership: Jon plans to do a membership drive in February with a Valentine theme

Newsletter: Claire sent out her first solo newsletter in early December. She is still in need of articles or ideas for articles

Community Relations (Advertising): No report

Outreach: No report

Web Master: Fred shared statistics on our website hits

College Relations: No report

Diversity: No report

Workforce Readiness: Suz spoke about Employer Branding and asked what benefit do employers get by having us belong to SHRM

At Large: Janeen will work on a survey to poll senior human resource professionals in our community on what they need and what they would be interested in doing to “give back” to other HR professionals

SPECIAL PROJECTS	Person(s) Responsible	Due Date
Pictures of board members to Heidi	All	As soon as possible
Bios of board members to Trish for website	All	January 31, 2009

ACTION ITEMS	Person(s) Responsible	Due Date
Confirm Elmer's location through 2009 for Board Meetings	Trish Forde	As soon as possible
How do other SHRM state chapters handle affiliates	Janeen Hillbrink	February meeting

PARKING LOT ITEMS	Person(s) Responsible	Revisit / Due Date
Community events funding	All	Future meetings
Monthly chapter meeting sponsors	All	Future meetings
Attracting senior HR professionals to our chapter	All	Future meetings
New chapter member orientation	All	Future meetings
Mentor program for new chapter members	All	Future meetings
Develop a mission statement	All	Future meetings
Set up paypal on our website for future conference registration	Fred Holloway	As soon as possible
Publish a list of certified chapter members	All	Future meetings

Heidi passed out board gifts and took pictures of any board member who came prepared for that.

Next meeting scheduled for Thursday, February 19, 2009 at 7:30am at Elmer's Restaurant, Medford

Meeting adjourned 7:46pm

Respectfully submitted,

Ginger Kentzell
Secretary