

RV CHAPTER – SHRM 2009 Board of Directors
Board Meeting Minutes
March 19, 2009

Present: Heidi Willey, Paula Stanbridge, Ginger Kentzell, Ainoura Oussenbec, Crystal Peterson, Gary Galligan, Clair Steffens, Jon Jennings, Michelle Robinson, Karen Holt, Lisa Seldon, Janeen Hilbrink, Gail Bradley

Absent: Trish Forde, Suz Montemayor, Sarah Elkinton, Michael Rees, Connie Burns, Joan McBee, Lyndell Smothers, Fred Holloway

Meeting was called to order at 7:36am by President Heidi Willey at the RCC/SOU Higher Education Center, Room 228 in Medford

SUBJECTS

NEW BUSINESS

- A quorum was present
- Minutes from the February 2009 Board Meeting were approved.
- New board member Gail Bradley was introduced. She attends both the Medford and Central Point Greeters meetings. She will be At Large, helping with advertising
- Follow-up on PayPal access at our RVSHRM website: Heidi will check on status with Fred
- 2009 Budget Proposal presented by Paula. After discussion and some changes, motion was made to approve as revised. Motion passed.
- Janeen presented information on the Klamath Basin chapter. After discussion, board members were asked to send their questions and concerns to Janeen, who will seek answers from the National Representative

BOARD STANDARD REPORTS

Programs: Ainoura reported not many RV Chapter members attended the joint ASSE meeting this month. Discussion was held on future joint meetings. SOHPEC is interested in feedback from HR professionals on what types of training programs would be most beneficial to spend their financial resources on. Course description has been received for the May Legal Seminar. Pricing for seminar was set at \$50 for SHRM members, \$60 for non-members. Flyers are being created for insertion in the April Chambers newsletter, to post on our website and email to members. They will also be passed out at greeters meetings. A draft of the flyer will be sent to board members on Monday, March 23rd. Three Save-the-Date mailings will go out. Janeen will ensure all Oregon chapter presidents receive a copy of the flyer. The program team will work on refreshments for the 4 hour seminar.

Hospitality: No Report

Financials: Paula presented the financial report. She is looking into whether we need an attorney to file our 990 this year.

Legislative: No Report

Certification: No Report

Membership: Jon reported the membership mailing is almost ready to go out. He is requesting help with this program for the remainder of the year. Karen Holt, Gail Bradley, and Ginger Kentzell volunteered to help.

Newsletter: Claire is requesting articles for the April newsletter.

Community Relations (Advertising): Michelle reported she will be attending the greeters meetings and is helping with the flyers for the Legal Seminar

Outreach: No report

Web Master: No report

College Relations: No report

Diversity: Crystal attended a meeting on Diversity and provided board members with a recap.

Workforce Readiness: No Report

CAP: Lisa will bring the 2009 CAP report to the April meeting so we can discuss requirements to achieve the Superior Merit Award. The State Chapter meetings require 75% participation. Discussion on whether we can rotate board members to the meetings.

At Large: Karen has been working with Trish on our chapter mission statement

SPECIAL PROJECTS	Person(s) Responsible	Due Date
Pictures of board members to Heidi	All	As soon as possible

ACTION ITEMS	Person(s) Responsible	Due Date
PayPal access on RV SHRM Website	Heidi to check with Fred	Prior to enrollment for May Legal Seminar
How do other SHRM state chapters handle affiliates	Janeen Hillbrink	March meeting
Attendance requirements for chapter activities for Board members	All	March meeting
Klamath Basin Chapter	Janeen Hilbrink	April meeting
CAP requirement changes	Lisa Seldon	April meeting
Future joint annual meetings with ASSE	All	April meeting
PARKING LOT ITEMS	Person(s) Responsible	Revisit / Due Date
Community events funding	All	Future meetings

Monthly chapter meeting sponsors	All	Future meetings
Attracting senior HR professionals to our chapter	All	Future meetings
New chapter member orientation	All	Future meetings
Mentor program for new chapter members	All	Future meetings
Develop a mission statement	All	Future meetings
Set up paypal on our website for future conference registration	Fred Holloway	As soon as possible
Publish a list of certified chapter members	All	Future meetings
Board role in legislative issues	All	Future meetings

Next meeting scheduled for Thursday April 16, 2009 at 7:30am at RCC/SOU HEC Building Room 228, Downtown Medford

Meeting adjourned 9:03am

Respectfully submitted,

Ginger Kentzell
Secretary